



Programme syllabus

Faculty of Arts and Humanities

Internationell administration med språk, 180 högskolepoäng

International Administration Programme with Foreign Language, 180 credits

Level

First Level

Date of Ratification

Approved 2009-09-15

Revised 2015-03-30 by the Faculty Board within the Faculty of Arts and Humanities

The programme syllabus is valid from autumn semester 2015

Prerequisites

NO VALUE DEFINED

Description of Programme

The purpose of the programme is to provide a broad theoretical and practical foundation for international work within organizations, government agencies or businesses. The programme provides knowledge in not only language but also about different cultures and social systems. Also included in the programme is one semester of practical work abroad, where students are given the opportunity to gain practical experience working within a government agency, an organization or business in an English, French, Spanish or German speaking country.

Objectives

Central degree objectives in accordance with the Higher Education Ordinance

Knowledge and understanding

For a Bachelors degree, the student should

- demonstrate knowledge and understanding within the main field of study including knowledge about the scientific basis of the field, knowledge about applied methods used within the field, specialization within a particular subject within the field and familiarization with current research issues.

Skills and abilities

For a Bachelors degree, the student should

- demonstrate the ability to search, retrieve, evaluate and critically analyze relevant information relating to a problem as well as critically discuss facts, questions at issue and situations,
- demonstrate the ability to independently identify, formulate and solve problems as well as complete assignments within a given timeframe,
- demonstrate the ability to, orally and in writing, give a clear account of and be able to discuss information, problems and solutions in dialogue with different groups, and
- demonstrate the proficiency necessary to participate in work within research and development or work within other advanced endeavours.

Judgement and approach

For a Bachelors degree, the student should

- demonstrate the ability to make judgements regarding relevant scholastic, societal and ethical aspects within the main field of study,
- demonstrate insight regarding the roll of knowledge in society and humankind's responsibility as to how it is used,
- demonstrate the ability to identify the student's own requirements regarding further knowledge as well as take responsibility for his/her own knowledge development.

Programme-specific objectives

After completion of the programme, the student should

- demonstrate a good language proficiency and a good knowledge of the socio-political systems in Sweden as well as in the countries within the chosen language area,
- have personal experience of work within an organization, government agency or business, preferably in an English, French, Spanish or German speaking country,
- demonstrate the ability to work with international issues within organizations, government agencies and businesses in Sweden and abroad.

Content

Organization

The programme has a programme co-ordinator within the School of language and literature. The co-ordinator has the overall responsibility for the organization, management and quality development of the programme. There are also course co-ordinators within English, French, Spanish and German.

The programme board is comprised of the programme co-ordinator, a representative from the School of social sciences, representatives from the various languages as well as student representatives.

Programme overview

YEAR 1

Semester 1

English/French/Spanish/German*

30 credits (G1N)

Semester 2

English/French/Spanish/German*

30 credits (G1F)

YEAR 2

Semester 3

Political science*

30 credits (G1N)

Semester 4
Political science*
30 credits (G1F)

YEAR 3
Semester 5
English/French/Spanish/German*
30 credits (G2E), including a degree project of 15 credits
or
Political science*
30 credits (G2E), including a degree project of 15 credits

Semester 6
Practical work
30 credits (G2F)

* = course within the main field of study (either Political science or one of the languages)

Programme courses

Year 1

Language studies, 60 credits

The first year is devoted to language studies in English, French, Spanish or German. The students will primarily take general courses in the chosen language, comprising 60 credits. During the academic year, students will also take courses specific to the degree programme. Students will practice oral and written language proficiency, however, particular emphasis is also placed on knowledge regarding the countries' social conditions, modern history and culture. Comparisons will be made between Swedish social conditions and conditions found in English, French, Spanish and German speaking countries. Students will train their ability to provide information about the Swedish social system in English, French, Spanish or German. The different countries' views and attitudes towards the EU will be addressed and current issues within this area will be taken up. Study visits to regions where the respective languages are spoken may be conducted during the second semester.

Year 2

Studies in political science, 60 credits

During the second year, studies concentrate on political science, focusing on organization of public administration and democratic representation in society. Students will receive a basic orientation in the Swedish political and administrative system and comparisons will be made with English, French, Spanish and German speaking countries. European cooperation will be thoroughly addressed as well as EU's history, organization and current issues.

Year 3

Bachelors degree advanced studies, 30 credits, plus placement, 30 credits

The Bachelors degree requires that advanced studies and a degree project be completed during the programme's fifth semester. Students should choose an advanced course in their chosen language or within the field of political science. Programme specific modules may be included at the Bachelor level. The degree project should be concentrated on a chosen area of interest and comprise 15 credits.

Studies during the sixth semester include placement within a government agency, an organization or a business, usually located in an English, French, Spanish or German speaking country. In addition to beneficial language training, the placement period provides insight into the daily work life at a place of employment as well as opportunities to study administrative routines and intercultural communication. The placement period incorporates a preparatory and follow-up phase that includes three assignments where acquired knowledge regarding the administration, language and culture of the country are woven together.

The School of Social Sciences has the primary responsibility for the placement semester.

The student should apply for placement according to a plan worked out within the respective language specializations.

Practical studies / Community contacts

A labour market day is organised once a year for students enrolled in the programme. The event gives students the opportunity to meet people who can provide valuable information and inspiration on their way towards a national and international employment market.

Students are recommended to supplement their programme of study with courses primarily within legal science, economy, language, media and communication. Such choices contribute to providing a more diversified competence on the labour market.

Studies abroad

After the fourth semester, students may take one or more courses at a university located in one of the chosen language regions (English, French, Spanish or German speaking countries). Linnaeus University has partnership agreements with universities in other countries; however, students are themselves responsible for arranging possible studies abroad. Studies abroad should be planned in consultation with the subject co-ordinator, who must approve the choice of courses if they are to be counted in the programme.

Scope of the programme

A perspective of internationalization naturally permeates the entire programme. In addition, each course co-ordinator must insure that the programme's courses include components that address sustainable development, gender equality and diversity issues.

Quality Development

Course evaluations are conducted after each course. In connection with follow-ups of previous students, an evaluation of the quality of the programme is conducted. Student representatives together with the programme co-ordinator and other teachers all participate in the evaluation process. All students are invited to attend the regular programme meetings.

Evaluation reports are filed and stored by the institutions.

Degree Certificate

Following completion of studies fulfilling the requirements as stated in the Higher Education Ordinance degree ordinance and the local degree ordinance for Linnaeus University, the student can apply for the award of the degree. The student who has pursued studies in the *International Administration Programme with foreign language*, may obtain the following degree:

Bachelor of Science with specialization in International Administration with a foreign Language (Main field of study: Political Science)
Kandidatexamen med inriktning mot internationell administration med språk
(Huvudområde: Statsvetenskap)

or

Bachelor of Arts with specialization in International Administration with a foreign Language (Main field of study: English, French, Spanish or German)
Kandidatexamen med inriktning mot internationell administration med språk
(Huvudområde: Engelska, Franska, Spanska eller Tyska)

The degree certificate is bilingual (Swedish/English). The degree certificate will be accompanied by a Diploma Supplement (English).

Other Information

Language education is generally conducted in the respective language. Political science courses are taught primarily in Swedish, however, lectures in English, French, Spanish and German may also occur.

The Bachelor of Arts/Science with specialization in International Administration with a foreign Language, depending on the main emphasis chosen by the student, gives eligibility to the Non-fiction Translation Masters Programme and the Masters Programme for language, literature and history as well as the Masters Programme in Political Science at Linnaeus University, providing the programme is available. The Bachelors degree also gives eligibility for advanced education within the main subject area at other universities.

During the second semester, students who have chosen to specialize in one of the languages will be able to participate in a study visit to the respective language area. The study visits and studies abroad may include extra costs for the students.