



Course syllabus

Faculty of Arts and Humanities
Department of Languages

1XL140 Praktikarbete, 30 högskolepoäng
Internship, 30 credits

Subject Group
Other Interdisciplinary Studies

Level of classification
First Level

Progression
G2F

Date of Ratification
Approved 2010-10-21
Revised 2018-11-23 by Faculty of Arts and Humanities.
The course syllabus is valid from spring semester 2019

Prerequisites
At least 60 credits in the 1–90 credits in the student's main field of study in the Language, Culture and Communication Programme. 30 credits in 1XL150 and 20 credits of elective courses in semester 4.

Objectives

After completing the course, the student should be able to:

- account for experiences, knowledge and common work tasks and methods at their internship workplace,
- account for how their theoretical knowledge from the programme has been applied in practical work,
- present a major independent project in speech and writing, using appropriate and correct language and formalities.

Content

Participation is compulsory in all parts of the course.

The course consists of three parts.

1. Planning an internship
2. Conducting an internship
3. Presenting an internship

Part 1. The planning includes practical preparations, reading course literature, and preparatory seminars and covers about two weeks of the course.

Part 2. The internship entails 15 weeks of full-time work. The student participates in the work at the workplace or conducts their project there. The student chooses one of the following alternatives:

- a) an internship and a presentation of an internship report, or
- b) a project in the form of an investigation or an evaluation.

Part 3. The student presents their final internship or project report to the examiner and at a follow-up seminar in which each student gives a presentation based on their internship experiences and their report. The completion of the report and the preparations for the follow-up seminar cover about three weeks of the course.

Type of Instruction

Teaching is delivered in the form of individual supervision, preparatory seminars and a follow-up seminar. The student also fulfils their assignments at their internship workplace.

Examination

The course is assessed with the grades Fail (U) or Pass (G).

The course is examined through preparations for the student's internship, continuous work at the workplace, and documentation in the form of an internship or project report. The student presents their internship to the examiner through the internship or project report, and an oral presentation at a follow-up seminar.

For students who do not pass the first examinations, retake examinations are provided in accordance with local regulations at the university.

Course Evaluation

At the end of the course, a course evaluation is conducted. Results and analysis of the course evaluation are communicated to the students who have taken the course and the students who are taking the course when it is offered the next time. The evaluation is anonymous. The course evaluation is filed according to departmental regulations.

Other

It is the student's own responsibility to find a workplace for their internship. The programme coordinator must approve the choice of workplace.

Required Reading and Additional Study Material

Required Reading

Marie Andervin, Joakim Jansson: *Att leda digital transformation* (2016) Hoj Förlag, p. 182. E-book ISBN: 9789175578293, Paper copy: ISBN: 9789175578620.

Lars Lindkvist, Jörgen Frode Bakka, Egil Fivelsdal: *Organisationsteori : struktur, kultur, processer*. Liber. ISBN: 9789147111275 p. 341.

Additional literature chosen in consultation with the supervisor, ca 200 p.

Additional study material

Fällman, Barbro. *Tala och engagera*. Studentlitteratur. (the latest edition) 85 p.

Schött, K., Melin, L., Strand, H. & Moberg, B. *Studentens skrivhandbok*. 2nd ed. Liber. 2007. 176 p.

Josefsson, Lena & Sahlin, Mona. *Tala så alla lyssnar och förstår: retorikhandboken*, 4th rev. ed., Hjalmarson & Högberg. 2008