



Course syllabus

Faculty of Arts and Humanities

Department of Cultural Sciences

IBO110 Biblioteks- och informationsvetenskap:
Kunskapsorganisation I - Dokumentrepresentation och Ämnesanalys,
7,5 högskolepoäng

Library and Information Science: Knowledge Organization I -
Document Representation and Subject Analysis, 7.5 credits

Main field of study

Library and Information Science

Subject Group

Library and Information Science

Level of classification

First Level

Progression

G1N

Date of Ratification

Approved 2010-12-02

Revised 2014-05-07 by Faculty of Arts and Humanities.

The course syllabus is valid from autumn semester 2014

Prerequisites

NO VALUE DEFINED

Objectives

After completing the course the student should show an overall understanding of the field within library and information science called knowledge organization, its basis concepts and central areas of application. The student should be able to:

- show an awareness of the repertoire of specific tools and methods used in library work,
- account for basic principles for bibliographic description and document representation,
- account for basic principles for subject analysis,
- in general terms apply Dewey decimal classification and the Swedish classification system, Katalogiseringsregler för svenska bibliotek.

Content

The course constitutes an introduction to the field within library and information science called information organization, which is divided into three parts: document representation, subject analysis and information recycling. During the course the students work with both theoretical principles and practical implementations, mostly concerning classification and cataloguing. The course also provides an introduction to basic concepts, models and frameworks used within information architecture. This part of the course also deals with the basic principles for structuring information. The seminars, as well as all practical parts, are compulsory.

Type of Instruction

Teaching is in the form of lectures, practical exercises in classification and cataloguing, and literature seminars. An online study environment is used in the teaching.

Examination

The course is assessed with the grades Fail (U) or Pass (G).

The course is examined through compulsory, active participation at seminars, and an individual take-home examination including elements of practical classification and cataloguing. In order to receive the grade of Pass, the intended learning outcomes must be achieved.

A retake examination is provided within six weeks (within the framework of regular semesters).

Course Evaluation

At the end of the course, a course evaluation is conducted and compiled into a report, which is made available to students and filed according to departmental regulations.

Required Reading and Additional Study Material

Required Reading

Chan, Lois Mai & Mitchell, Joan S. (latest edition). *Dewey decimalklassifikation: principer och tillämpning*. Stockholm: Kungl. biblioteket.

Dewey Decimal Classification. (latest edition). 22. ed. Dublin, Ohio: OCLC or WebDewey.

Introduction to the Dewey Decimal Classification. (latest edition) Edition 22. Dublin, Ohio: OCLC. 37 p.

Katalogiseringsregler för svenska bibliotek. (latest edition). BTJ.

Översikt över DDC (latest edition). Stockholm: Kungliga biblioteket. 16 p.

RDA: en katalogiseringsstandard för 21:a århundradet. 6 p. www.rda-jsc.org/docs/rdabrochure-swe.pdf

Rowley, Jennifer & Hartley, Richard. (latest edition). *Organizing Knowledge: an introduction to managing access to information*. 4th ed. Ashgate, 350 p.

Svanberg, Magdalena (latest edition). *Övergång till Dewey Decimal Classification : Vad skulle det innebära?* Delstudie 3 i katalogutredningen. Stockholm: Kungliga biblioteket. 46 p.